

**The Housing Authority of the City of Reidsville**

# **Schedule of Charges**

**Approved August 10, 2022**

# The Housing Authority of the City of Reidsville

## Schedule of Charges

<b>LABOR CHARGE</b>	<b>\$ COST \$</b>
Man Hour Charge (MHC)	\$35.00
After Hours Call, MHC	\$70.00

<b>CABINETS</b>	<b>\$ COST \$</b>
Replace Broken or Damaged Hinges (each)	\$11.00
Repair Fire/Water Damage (Minimum Charges)	\$45.00
Replace Broken or Damaged Drawer Guide	\$18.00
Reinstall False Front on Cabinet	\$18.00
Rebuild & Install False Front on Cabinet	\$30.00
Reinstall Drawer Front	\$15.00
Rebuild & Install Drawer Front	\$30.00
Repair Broken Drawer	\$30.00
Replace Broken or Missing Drawer	\$55.00
Nails or Screws in Cabinet Fronts (Each)	\$3.00
Burned or Damaged Cabinet Top (Minimum Charge)	\$75.00
Replace Broken/Damaged Medicine Cabinet	A.C.L.M.
Replace Broken/Damaged Medicine Cabinet Shelf	\$8.00
Rebuild and Install Damaged/Missing Cabinet Door	\$60.00
Remove Paint or Polish from Cabinets (Minimum Charge)	\$20.00

<b>DOORS</b>	<b>\$ COST \$</b>
Replacement of Door Slab Only (Solid Core Interior Trimmed and Mortised)	\$215.00
Replacement of Door Slab Only (Hollow Core Interior Trimmed and Mortised)	\$100.00
Replacement of Exterior Door Assembly	A.C.L.M.
Repair/Replace Busted Door Frame (Jamb)/Lock Slide	\$125.00
Install Door Saver	\$30.00
Replace Mission or Broken Doorstop	\$8.00
Replace Passage/Privacy Latch Assembly	\$20.00
Replace Deadbolt Lock Assembly (Less Core)	\$60.00
Repair Deadbolt Lock Assembly Core	\$30.00
Replace Deadbolt Slide Assembly	\$40.00
New Key for Resident	\$5.00
Change Locks (Paid in advance)	\$75.00
Replace Damaged Weather Stripping around Door	\$30.00
Replace Damaged or Missing Peep Sight	\$15.00
Replace Handicap Passage Lock	\$55.00
Repair Handicap Passage Lock	\$40.00

Clean Front & Back Door – Interior/Exterior	\$31.00
Repair Front and Back Door	\$30.00
Repaint Interior Door	\$25.00
Unlock Apartment during Working Hours (With ID Only)	\$25.00
Unlock Apartment after Working Hours (With ID Only)	\$45.00
Unlock Apartment after Working Hours from 11:00 P.M. – 7:00 A.M. (With ID)	\$50.00
Replace Interior Door Hinge	\$15.00
Replace Exterior Door Hinge	\$30.00
Repair and Repaint Door	\$30.00

## ELECTRICAL

## \$ COST \$

Replace Switch/Receptacle Plate	\$4.00
Replace Broken Light Switch	\$7.00
Replace Broken Duplex Receptacle	\$8.00
Replace Broken 220 Volt Receptacle	\$15.00
Replace Combination Light Switch/Receptacle	\$9.00
Living room/Bedroom Light Fixture	\$15.00
Replace Double Cover or Switch/Receptacle Cover	\$8.00
Repair or Replace Damaged Wall Chase (From Receptacle to Ceiling)	\$31.00
Replace Bathroom Light Fixture	\$15.00
Replace Four Foot Fluorescent Light Fixture	\$35.00
Replace Four Foot Fluorescent Light Bulb	\$8.00
Replace Two Foot Florescent Light Fixture	\$30.00
Replace Two Foot Florescent Light Bulb	\$6.00
Replace Porch Light Fixture	\$50.00
Replace Porch Light Globe	\$18.00
Repair Exterior Emergency Bell	\$35.00
Replace Exterior Emergency Bell	\$65.00
Replace Smoke Alarm Damaged by Tenant	\$40.00
Replace Hearing Impaired Smoke Alarm Damaged by Tenant	\$75.00
Fine for Tampering/Disconnection or Removal of Battery From Smoke Alarm	\$25.00
Fine for Tampering With/Disconnecting Carbon Monoxide Detector	\$25.00
Replace Incandescent Light Bulb	\$2.00
Fine for Obstruction to Access of Electrical Panel Box	\$50.00
Repair HVAC outside Electrical Disconnect	\$26.00
Replace Master Lock	\$20.00
Repair/Replace Dryer Cord	\$50.00
Install Dyer Vent Kit Per Hour	A.C.L.M.
Install 4 Prong Cord – Per Tenant’s Request (1/2 hr. minimum)	MHC

## FLOOR

## \$ COST \$

Repair/Replace Damaged Floor Tile (per tile)	\$6.00
Replace Missing or Damaged Cove Base (per foot)	\$3.00
Repair Wood Base (per foot)	\$10.00
Replace Wood Base (per foot)	\$18.00

Ceramic Tile Damage (per sq. foot)	\$25.00
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**HVAC SYSTEM/HEATER/FURNACE/CEILING FANS** **\$ COST \$**

Wall Thermostat Heat Pump	\$45.00
Wall Thermostat Electrical	\$40.00
Wall Thermostat Gas	\$37.00
Wall Thermostat Visually Impaired	\$75.00
Heater Front Damaged by Tenant	A.C.L.M.
Gas Valve Damaged by Tenant	A.C.L.M.
Light Pilots Cut off by Tenant	\$15.00
Light Pilots Cut off by Tenants after Working Hours	\$47.00
Switch Fan Speed Control	\$60.00
Remove Unauthorized Ceiling Fan	\$25.00
Exhaust Fan Assembly	\$86.00
Exhaust Fan Blade Assembly	\$24.00
Exhaust Fan Control Switch	\$33.00
Exhaust Fan Cover	\$18.00
Gas Cut Off Service Charge (Working Hours)	\$31.00
Gas Cut Off Service Charge (After Hours)	\$47.00
Repair/Replace Condenser Guard	\$625.00
Repaint Condenser Guard	A.C.L.M.
Repair/Replace Refrigeration Line	A.C.L.M.
Recharge Refrigeration System Damaged by Tenant	A.C.L.M.
Repair/Replace Vent Cover	\$45.00
Repair/Replace Fresh Air Return Grill	\$85.00
Repair/Replace Disconnect Damaged by Tenant	A.C.L.M.
Repair A/C Condenser Cage per hour	\$31.00
Repair/Replace HVAC Disconnect and Master Lock	\$40.00

**PLUMBING/BATHROOM FIXTURES** **\$ COST \$**

Commode, Complete Due to Tenant Damage	\$125.00
Commode Handicap Complete Due to Tenant Damage	\$180.00
Commode Seat	\$20.00
Commode Seat Handicap	\$27.00
Commode Tank	\$60.00
Commode Tank Lid	\$20
Commode Bowl	\$78.00
Commode Tank Handle	\$12.00
Commode Fill Valve Damaged by Tenant	\$15.00
Shower Curtain Rod	\$30.00
Towel Bar	\$10.00
Toilet Paper Roller	\$3.00
Mounting Brackets for Toilet Hardware (Each)	\$5.00
Soap Dish/Toothbrush Holder	\$8.00
Sink/Tub Stopper	\$3.00



Crumb Cup	\$3.00
Unstop Plumbing Fixture during Working Hours	\$25.00
Unstop Plumbing Fixture after Working Hours	\$47.00
Removal of Fixture to Un-Stop	A.C.L.M.
Diverter Spout	\$12.00
Handicap Kitchen Faucet	\$75.00
Handicap Lavatory Faucet	\$68.00
Handicap Mixer Valve for Tub	\$125.00
Handicap Grab Bars	A.C.L.M.
Shower Head	\$10.00
Handicap Shower Assembly – Total Unit	\$225.00
Lavatory Complete	\$90.00
Handicap Lavatory	\$215.00
Carrier/Wall Brackets for Handicap Lavatory	\$150.00
Handicap Commode Tank	\$90.00
Handicap Commode Bowl	\$90.00
Handicap Commode Tank Lid	\$25.00
Water Thermometer on Water Heater	\$78.00
Lavatory Wall Mount Repair/Replace	\$35.00
Kitchen Faucet Two Handle	\$80.00
Lavatory Faucet Two Handle	\$68.00
Mixer Valve Two Handle	\$70.00
Service Charge Water Cut Off during Working Hours	\$31.00
Service Charge Water Cut Off after Working Hours	\$47.00

<b>RANGE</b>	<b>\$ COST \$</b>
Clean Range	\$60.00
Replace Damaged/Missing Knob	\$9.00
Replace Missing Damaged Oven Door Handle	\$17.00
Replace Missing/Damaged Oven Door Seal	\$15.00
Replace Missing/Damaged Burner Grate	\$12.00
Replace Missing/Damaged 6” Surface Element	\$16.00
Replace Missing/Damaged 8” Surface Element	\$19.00
Replace Missing/Damaged Bake Element	\$45.00
Replace Missing/Damaged Broil Element	\$45.00
Replace Missing/Damaged Drip Pan	\$8.00
Clean Range Burners (each)	\$8.00
Fire Damage to Range Actual Cost or Depreciated Value – Minimum	\$75.00
Replace Missing/Damaged Oven Thermostat – Gas	\$98.00
Replace Missing/Broken Oven Thermostat – Electric	\$75.00
Replace Missing/Broken Surface Switch	\$30.00
Replace Missing/Damaged Oven Switch	\$34.00
Replace Missing/Damaged Surface Valve – Gas	\$30.00
Replace Missing/Damaged Rear Burner – Gas	\$37.00
Replace Missing/Damaged Front Burner – Gas	\$36.00



Replace Missing Oven Racks	\$12.00
Replace/Repair Range Door	\$60.00
Replace/Repair Range Door Front Frame	\$100.00
Pilot Tube for Gas Spark Igniter Range	\$25.00
Oven Door Hinge – Brown Electric Range	\$15.00
Fine – Heating with Range Due to Gas Being Cut off	\$25.00

**REFRIGERATOR**

**\$ COST \$**

Clean Refrigerator	\$60.00
Clean Gasket Contact Area and/or Freezer Section	\$12.00
Replace Damaged Freezer Door	A.C.L.M.
Replace Damaged Fresh Food Door	A.C.L.M.
Replace Missing/Damaged Door Bar	\$15.00
Replace Missing/Damaged Door Bar Bracket (each)	\$8.00
Replace Missing/Damaged Freezer Door Seal	\$54.00
Replace Missing/Damaged Fresh Food Door Seal	\$67.00
Replace Broken Crisper Tray Top	\$38.00
Replace Missing/Damaged Door Handle/Recessed Handle Cover	\$25.00
Replace Missing/Damaged Handle Bracket	\$8.00
Defrost Freezer/Refrigerator for Tenant 1 Hour Minimum	\$31.00
Remove Stickers/Glue from Refrigerator	\$15.00
Remove Paint/Fingernail Polish from Refrigerator	\$40.00
Hole in Cooling System/Damage by Food/ No Power Actual Depreciation Cost (Minimum)	\$100.00
Refrigerator Requiring “Special Cleaning & Handling” (Food Left – No Power)	\$75.00
Replace Missing Racks – Each	\$15.00

**WALL/CEILING**

**\$ COST \$**

Remove Glue/Tape from Wall	\$31.00
Remove Unauthorized Paint from Wall	\$23.00
Remove Excess Nails and Patch Holes (each)	\$1.00
Repair Hole in Wall	\$31.00
Replace Missing/Damaged Handrail	\$38.00
Replace Missing/Damaged Handrail Brackets	\$12.00
Clean, Prime, and Paint Fire Damage	A.C.L.M.
Clean Grease and Food from Surface (per hour)	\$31.00
Remove Contact Paper from Wall/Ceiling/Cabinets (per sq. foot)	\$1.50
Cost to Paint Apartment when Painted by Tenant w/o Permission	A.C.L.M.
Paint Apartment by Request of Tenant	A.C.L.M.
Excess Damage to Sheetrock (per hour)	\$31.00
Repair to Block Surface	A.C.L.M.

**WINDOW SCREENS/WINDOW SHADES/WINDOWS**

**\$ COST \$**

Remove/Repair/Replace Missing/Damaged Window Screen	\$60.00
Repair/Replace Panic Release Latch	\$25.00



Replace Missing/Damaged Panic Release Rod	\$12.00
Reinstall Window Screen Removed by Tenant	\$12.00
Repair/Replace Missing/Damaged Slide Bolt (each)	\$10.00
Install/Repair Plates over Holes – Screens	\$14.00
Clean Window Screen	\$10.00
Replace Window Screen (Complete)	\$150.00
Repaint Window Screen Frame	\$25.00
Replace Damaged window Blinds (each)	\$12.00
Tempered Window Glass Ordered to Fit	A.C.L.M.
Window Glass Cut to Fit	\$30.00
Insulated Window Glass (28" x 27")	\$78.00
Insulated Window Glass (40" x 27")	\$100.00
Insulated Window Glass (40" x 30")	\$112.00
Replace Broken Window Lock	\$10.00
Replace Damage Window Frame (minimum)	\$100.00
Clean Window Frame/Glass or Repaint	\$31.00
Remove Paint; Christmas Snow or Repaint Window Frame	\$45.00
Repair/Reinstall/Replace Missing or Damaged Window Glaze	\$31.00

#### **SCREEN DOORS**

**\$ COST \$**

Replace Screen Door Assembly	A.C.L.M.
Repair Kick Plate Damaged by Tenant	\$20.00
Replace Kick Plate Damaged by Tenant	\$65.00
Replace Screen Door Crash Chain	\$15.00
Replace Missing/Damaged S-Hook	\$4.00
Repair/Replace Push Button Latch Assembly	\$24.00
Repair/Replace Screen Door Closure	\$30.00
Repaint Screen Door Damaged by Tenant	\$30.00
Clean Screen Door Assembly	\$18.00
Replace Damaged Screen Door Hinge (each)	\$20.00
Replace Screen Door Due to Damage by Tenant	A.C.L.M.
Repair Screen Door Jamb (minimum)	\$25.00
Replace Screen Door Jamb/Brick Molding (minimum)	\$55.00

**YARD MAINTENANCE****\$ COST \$**

Fine for Trash Violation	\$50.00
Removal of Trash	A.C.L.M.
Removal Unauthorized Flowers/Plants/Shrubs	\$31.00
Remove Trash from Roof and/or Porch	\$31.00
Fine for Illegal Parking	\$50.00
Repair Damage to Yard Caused by Driving or Digging	A.C.L.M.
Clean Outside Building	\$31.00
Remove Graffiti from Yard/Sidewalk/Street/Building	A.C.L.M.
Replace Damaged Tree/Shrub (Based on size and age)	A.C.L.M.
Repair/Replace Damaged Soffit and Fascia	A.C.L.M.
T Style Clothesline Eye Bolts (each)	\$3.00
Clothesline Wire (each)	\$6.00

**MISCELLANEOUS****\$ COST \$**

Charge for Unnecessary Service Call during Working Hours	\$35.00
Charge for Unnecessary Service Call after Working Hours	\$47.00
Remove Personal Property During Eviction	A.C.L.M.
Storage of Personal Property during Eviction	A.C.L.S.F.
Excessive Damages Caused by Tenant (Insurance related)	Deductible
ID Card	\$5.00
Make Copies (Black and White)	\$0.50
Make Copies (Color)	\$1.00
Returned Checks (Plus Bank Charges)	\$25.00
Violation of Pet Policy	\$50.00
Pet Related Damages	A.C.L.M.

**ACLM – Actual Cost Labor & Materials****ACLSF – Actual Cost Labor & Storage Fee**